



# HALKIRK DISTRICT BENEFIT FUND

Company registration No: 281781

Scottish Charity No: SC039254

## MEMBERS NOTES- MEETING OF THE BOARD OF DIRECTORS

**Monday 12<sup>th</sup> September 2022 7.00pm Ross Institute Halkirk**

Present	Gillian Coghil Chair, Jane MacIntosh, Kathrin Haltiner, Gordy Levack, Ken Nicol.
Apologies	Trish Bremner Treasurer Richard Macnicol

### 1. Welcome and Apologies

Gillian Coghill opened the meeting and welcomed Directors present. Apologies noted above.

Gillian checked if any Directors had a conflict of interest with any of the applications.

HDBF-24-22-Halkirk Village Council HDBF -25-22- Halkirk Village Council Jane MacIntosh (member)

### 2. Minutes of previous meeting

The minutes of the previous meeting were agreed as a true reflection. The addition of the point made under Treasurers report that Trish had forwarded the accounts to Reid and Fraser for auditing had to be inserted.

### 3. Matters Arising

It was noted the next scheduled meeting is 31<sup>st</sup> October and the AGM 3<sup>rd</sup> week in November.

There had been no update from Matt Dent in connection with talks about a proposed linking of Halkirk with the local woodland walk. Gillian mentioned she will take this up with Raymond Bremner (Cllr) to see if this could be progressed.

*\*Secretary update Raymond has arranged a meeting with Matt Dent at the end of October*

Emergency first aid at work sessions had been arranged and were due to take place shortly, it was noted a refresher course would need to be arranged. It was agreed the places would primarily be for members of the community. Requests had been received from business organisations however it was decided not to open to businesses unless a course with less than six names was proposed. To make the numbers up to 12 businesses could be offered a place.

CVG updated the board the Development Officer funding for Halkirk Village Council had been fully awarded and was now progressing to recruitment.

### 4. Treasurer's report

The treasurer had tendered apologies for the meeting. It was noted there had been very little movement in funds since the last recent update balance in bank in the region of £638,361.71.

### 5. Funding Applications

**HDBF-24-22 Halkirk Village Council** – replacement boiler for Ross Institute - **Awarded £8,010.00**

**HDBF25-22 Halkirk Village Council** – Village Christmas lights- **Awarded £11,820.00**

**HDBF-26-22 – Anthony Kevil** – Football training costs for son -**Awarded up to £1000.00.**

**HDBF-27-22 - Hannah Budge-** Dance teacher training costs- **Awarded £210.00**

**HDBF-22-22 - Morven McKenzie** – HGV training -advise bad a cheo application may be more suitable and in the timeframe.

**Lisa Kennedy** – Query about a previous award This was deferred until 31<sup>st</sup> October to allow more input from Directors involved at the time.

**HDBF-19-22 Brownies** – request additional funds for updated rental costs £500 The Directors accepted this was a cost given inflated charges.

The board agreed with this cost and would accept another application to evidence this additional cost.

**Fuel poverty** – Halkirk Village Council have nothing firm decided. It was suggested they could offer pick up service using Caithness rural transport.

Food delivery service could begin again. It was suggested they outsource food provision and supply rather than rely on volunteers– It was agreed the VC could speak to Ulbster Arms.

Christmas day is approaching some members of the community will be on their own. Christmas hamper for members of the community could be provided.



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### **7. AOCB**

It was felt everything had been covered.

### **8. Date of next meeting**

Monday 31<sup>st</sup> October 2022 7pm Ross Institute Halkirk