**HALKIRK DISTRICT BENEFIT FUND**

**Registered No: 281781**

**Scottish Charity No: SC039254**

**Registered Office: 28 Queensgate, Inverness, IV1 1YN**

**MINUTES OF THE EIGHTY-SEVENTH MEETING OF THE BOARD OF DIRECTORS, HELD IN THE ROSS INSTITUTE, HALKIRK, CAITHNESS ON THURSDAY SEPTEMBER 27th 2018**

**Present: Mrs L MacAskill, Mr D Munro, Mrs J Simpson and Mrs Patricia**

 **Bremner, Mr Christie Cameron and Mrs J MacIntosh**

**In Attendance: Mrs S Reilly**

**1. To Receive Apologies for Absence:**

 There were none

**2. To Approve Minutes of the Meeting held on Tuesday 21st August 2018:**

After Mrs Bremner pointed out a couple of typos, the Minutes of 21st August

 were proposed by Mrs J MacIntosh and seconded by Mrs J Simpson.

**3. Matters Arising from the Minutes:**

 Mrs Reilly confirmed that Mrs Lisa Kennedy voted in Halkirk and was eligible

 to become a member and that a letter had been sent confirming this and

 agreeing her grant application in principle, on receipt of invoices.

**4. Membership Report:**

 An application had been received from Mr G Levack and was accepted

**5. Financial Report;**

Mrs P Bremner read out the main points as follows, there had been little

 change from the previous meeting as a new bank statement had not yet

 been received. There were £40,000 worth of cheques unpresented.

 Total Income £ 83,624.19

 Management Expenses £ 2,650.65

 Grants paid £ 60,004.60

 Retained Profit £ 20,968.94

 Balance at 31.07.2018 £ 635,143.25

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**6. Applications for the post of Secretary**

Only two applications had been received and both of these were via

Facebook and the CVs appeared very sketchy. Mrs Simpson pointed

out that Facebook CVs were always in that form. Mrs Reilly to write

inviting both applicants for interview on Tuesday 9th October and to

ask them to forward full CVs. Mrs Simpson and Mrs MacAskill to

interview.

**7. AGM**

Mr Munro and Mrs MacAskill were standing down by rotation, Mr Munro

was happy to stand for re-election but Mrs MacAskill was resigning.

However Mrs MacAskill said she would stay on if the Fund had difficulty

recruiting new directors but might have to miss some meetings.Mrs

 MacAskill was also unavailable for the AGM so Mrs Simpson volunteered

 to Chair the meeting.

**8. Report on Grant Applications:**

1. Halkirk Playgroup and Toddlers: (Mrs Simpson declared an interest and would not be voting on this application) this application was for an outdoor

playroom and equipment to improve an area the Scottish Government

require for the children’s’ Communication and literacy. The application

was for £2179.85 and was unanimously agreed. Payment to be on

production of invoices.

1. Roddy Innes – Mr S Innes had forwarded all travel receipts for the

past year for Roddy’s journeys to Inverness Caledonian Thistle. A

discretionary award of £1,000.00 was awarded and a cheque raised

at the meeting.

1. An application had been received from Mrs Susan Munro for Mark

Munro who is playing football for Ross County’s U-14 Team. (Mr Munro declared an interest and would not be voting on this application) A

Discretionary award was agreed in principle and Mrs Munro to keep

a note of the mileage and keep receipts from now until the end of the season for consideration by the Directors.

**9. Any Other Ordinary Business:**

Mrs Simpson asked if there was a possibility of Tanya Horne Dancers

 receiving a grant. After much discussion it was decided that the group of

 parents who would like to apply for funding should write to the fund asking

 for Tanya Horne Dancers membership to be ended – As the Dance Group

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 is actually a business – and for them to request membership as a separate

 group not using Tanya Horne’s name in the Group name.

 Mrs MacIntosh asked about requesting funding for her daughter to take part

 in a netball competition in Manchester as part of the High School Team. It

 was suggested Mr MacIntosh become a member and then put in an

 application to be considered at a future meeting.

 **8. Date and Time of Next Meeting:**

 The next meeting will be the AGM to be held on Thursday 1st November at

 7.30pm at the Ross Institute. New Secretary to attend along with Mrs

 Reilly who will take the Minutes before handover.

 There being no further business the meeting closed at 8.15pm