



# HALKIRK DISTRICT BENEFIT FUND

Registered Company No: SC281781

Scottish Charity No: SC039254



## MEETING OF THE BOARD OF DIRECTORS (93rd)

WEDNESDAY 25<sup>TH</sup> SEPTEMBER 2019 7.00pm IN ROSS INSTITUTE HALKIRK

### Minutes

Present Gillian Coghill Acting Chair  
Trish Bremner Treasurer  
Jennifer Simpson  
Dougie Munro  
Jane MacIntosh  
Apologies: Richard Macnicol

#### 1. Welcome and Apologies

Gillian opened the meeting welcoming Directors present apologies as noted. Jane Macintosh kindly offered to take the minutes in Linda's absence.

#### 2. Minutes

Minutes of the meeting 28<sup>th</sup> August 2019 were noted and adopted as a true record. One change to be made in wording 'hand over of heritage centre' not opening.

**Proposed** Jennifer Simpson

**Seconded** Trish Bremner

#### 3. Matters arising

No matters arising from previous minutes

#### 4. Financial Report

Gillian handed over to Trish for financial update. The fund currently has £498,935.29 in the bank. Patricia had spoken to Stewart Walker in regard to adding Directors names at company's house. The accountants will take direction from Macleod and MacCallum. The accounts will be updated with Directors names prior to AGM.

#### 5. Secretary Report

First aid training advertised and completed at the weekend. Very positively received unfortunately 2 people dropped out at last minute. Another date has been arranged for 1<sup>st</sup> or 2<sup>nd</sup> weekend in November (to be confirmed)

Contact with solicitor re company's house. Awaiting Richards date of birth then will file. Former Directors have been removed in April.

**Action** - PB to forward Richard Macniols DOB

- **Secretary note** - Richards DOB confirmed Company's house has been updated.

Navertech most helpful changes have been lodged with them. New website is being designed. Downloadable and online forms will in time be accessed. All redesigned forms have been emailed to Navertech for uploading.

Directors to have short bio about them on new designed website and possibly photograph.

Old minutes to be archived under the year and listed by month.

Monthly additions to be emailed and telephone updates on progress.



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Rough draft of what the new design will look like will be emailed to Directors to agree changes and format.

Section to be included on website for ongoing projects and information

Poster designed and put on Facebook for Road safety pass plus.

Collate a newsletter Update for AGM

Letter of thanks has been sent to Christie Cameron

### 6. Funding Applications

Application will be coming forward from Halkirk Community Council for Christmas lights in Spittal.

Directors discussed and suggested the application should come from Spittal hall.

**Action** – Gillian Coghil to suggest to Halkirk Community Council application could come from Spittal Hall

Directors discussed the revised application forms. All were happy with updates.

Jennifer Simpson pointed out SC should be on paperwork.

### 7. AOCB

Gillian asked were there any other matters to be raised.

Query on the matter being looked into on whether a potential member lives in the fund area – No update as yet.

**Action** - Gillian Coghil to speak to Linda

- **Secretary note** – Alex Macmanus got in touch on his return to confirm resident does not live in fund area Directors notified by email local resident notified.

### Projects

- Kids Safety day
- Bike Library
- Personal Safety for adults and teenagers
- Cycle track to Sibster
- Fitness Trail

Update from John Priddy in regard to windfarm payment. He thinks this is a clerical error and is looking into this to have it rectified.

- **Secretary note** – email from John Priddy confirming error and payment of shortfall will be made.

### 8. Date of next meeting AGM

Next meeting will be AGM to be held on

**7<sup>th</sup> November 2019 at 7.30pm in Ross Institute Halkirk.**

**Directors short meeting prior at 7pm**