



# HALKIRK DISTRICT BENEFIT FUND

No: 281781 Registered  
Scottish Charity No: SC039254



## MEETING OF THE BOARD OF DIRECTORS

WEDNESDAY 4<sup>TH</sup> March 2019 6.30pm IN ROSS INSTITUTE HALKIRK

### Minutes

#### Part 1

#### 6.30pm -7.15pm

Present Gillian Coghill  
Trish Bremner  
Davie Sutherland  
Dougy Munro  
Richard MacNicol  
Gordy Levack  
Jane MacIntosh  
**7-30pm onwards**  
Linda Munro  
William Manson  
Janet Mowat

#### 1. **Welcome and Apologies**

Gillian Coghill opened the meeting and welcomed everyone present. Apologies were received from Linda Bremner.

#### 2. **Review of Halkirk Heritage Fund Application and Associated paperwork**

Meeting with company solicitor went well. Options for Directors available to them going forward in regards to safeguarding fund money.

#### 3. **Discussion and Agree questions**

Directors discussed and agreed questions to be asked in the meeting

#### 4. **Agree format of questions**

Format of the meeting was discussed and agreed.

#### 5. **Appoint lead spokesperson**

It was agreed input from all Directors led by the chair

**Break to visit Museum 7.20**

#### Part 2

#### 6. **Welcome and Introductions**

Gillian welcomed everyone to the meeting

#### 7. **Overview of project**

£114,262.00 Project works

£135,538.00 Project works

£ 6,250.00 Display Cabinets

**£256,050.00 Total grants to date Halkirk District Benefit Fund**

**Total Halkirk Heritage Society spend to date ~ £265,005.00 plus VAT £53,000.0 = £318,000.00**



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## Points noted

- Society has over 50 members
- OSCR registered
- Over 110 cars for display – Tom Sales checking availability
- Cars to be rotated every 2-3 months
- 12 cars on show each time – Halkirk Parish and County wide
- Cars main aspect of museum
- Museum will be child friendly perhaps school link

## Q. Has the building been valued

### Q Who will insure the cars

- Cars will be covered by owner's own insurance

#### **Action on Heritage Society**

Provide the value of how much the building is insured for

Evidence how would Heritage Society be covered in case of whole building going on fire.

## Q noted no record of £6,250.00.00 allocated from HDBF for display cabinets.

2019 accounts due to be adopted at next AGM. Payment recorded under miscellaneous

#### **Action on Heritage Society**

Update miscellaneous section

## Q Is there any other funding applied for

- Application submitted to Achlachan windfarm
- Possible application to CNSF
- Dounreay Fund

## Q who audits accounts

- **Margaret Miller audits accounts.**
- **Accounts will be presented at 2019 AGM**  
Advised VAT could possibly be reclaimed – check with OSCR
- Advised building is an asset it should be shown in accounts

#### **Action on Heritage Society**

Research becoming VAT registered

## Q Should anything go wrong what happens to the building

- **The building reverts ownership back to Sutherland family. Stated on title deeds.**

*\*\*Secretary note this has been advised to be inaccurate information*

## Q It was noted members registered on the land register had passed away.

*\*\* secretary note update all in order with land registry certificate*

## Q Sustainability – There did not appear to be a forward plan?

- Directors gave some community suggestions
- Society confirmed they had not considered community events -open to suggestions

**Operational plan to cover ongoing expenses-** it was noted there was no contingency plan for ongoing expenses.

**Succession planning-** no thought had gone into this yet

Heritage Society advised to be open to younger peoples' ideas and encouraging young members. This will allow for succession planning and younger members to come in.

## Q What will happen if HDBF does not support further funding to Heritage Society

- **Project has taken 14 years to get to this point members were becoming disheartened**

**HDBF Directors noted they were disheartened to see the level of dampness in the museum. CCTV would be nice to have but it was considered unnecessary at the moment. More quotes needed with application.**

**Meeting closed.**