**NINETY-FIRST MEETING OF THE BOARD OF DIRECTORS**

**WEDNESDAY 24TH April 2019 7.00pm IN ROSS INSTITUTE HALKIRK**

**Minutes**

**Present:** Gillian Coghill Acting Chair

Trish Bremner Treasurer

Christie Cameron

Jennifer Simpson

Jane Macintosh

Apologies Richard Macnicol

Dougie Munro

1. **Welcome and Apologies**

Gillian agreed to chair the meeting. Welcomed everyone present. Apologies have been received from Linda who could not attend at the last minute due to unforeseen circumstances.

1. **Minutes**

The minutes of the previous meeting Wednesday 6th March were accepted as true record.

**Proposed Jennifer Simpson**

**Seconded Trish Bremner**

**AGREED**

1. **Matters arising**

No matters arising from minutes to note.

1. **Financial Report**

Trish Bremner update members on the fund finances to date.

There is currently £452,103.43 in the bank.

Jane Macintosh and Jennifer Simpson are now signatories on the bank account. Year-end accounts to 31/03/2019 will be prepared during May.

1. **Secretary Report**

Lindas update was given in her absence

Linda has contacted Navertech to update and change the website slightly

Add a who are we section.

Requested Directors details be moved from home page to members page.

Advised to update guidance and documents that have been redesigned**.**

Confirmed information with solicitors so they could complete quarterly statement

New directors to be added after this.

Ongoing updating of paperwork to the new layout Members application forms and group application forms. These will all be uploaded to the website. Facebook page is going well adding information to keep people checking in. This will become more popular in time.

Request from member Elizabeth Budge via Facebook for access to the site. This has been dealt with.

The committee agreed they are delighted with the work and input to date from Linda.

Jennifer Simpson informed members present a member of the community is delighted with the communication.

Trish Bremner requested Linda invoice the committee for work to 31/03/2019. All Directors insist that a claim be generated for work.

1. **Funding Applications**

**Halkirk Heritage and Vintage Vehicles** - locking display cabinets.

Directors noted this was for second hand equipment and agreed this.

Approved half the balance of funding requested £6,250.00 ( in line with fund guidelines)

Proposed: Jennifer Simpson

Seconded: Christie Cameron

**Scotscalder Hall** - Additional quotes received

Note tables have come in slightly cheaper so price reduction in overall request.

Directors agreed remaining balance should be funded

Proposed: Trish Bremner

Seconded: Jennifer Simpson

**Update from Jill Sutherland** all receipts verified and photos provided on newly designed interim feedback form.

Proposed: Christie Cameron

Seconded: Jane Macintosh

Approved amount £242.51

Directors confirmed they are happy with the interim grant feedback forms. These should continue to be used.

1. **AOCB**

No matters raised

1. **Date of next meeting**

**29th May 2019 7pm Ross Institute Halkirk.**